



CARLISLE COMMUNITY SCHOOL

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MINUTES

**CARLISLE COMMUNITY SCHOOL
Special School Board Meeting
July 20, 2020, 6:00 p.m.
Carlisle High School C3 Room
Livestream: [CCSD.LIVE](https://www.youtube.com/watch?v=CCSD.LIVE)**

The Carlisle School Board will follow CDC and Iowa Governor' Office for the occupancy recommendation of no more than 10 people with social distancing of six feet.

School board Meetings will be live streamed at [ccsd.live](https://www.youtube.com/watch?v=CCSD.LIVE)

Patrons can email Bryce Amos, Superintendent of Schools prior to board meetings to submit public comment to the school board.

bryce.amos@carlislecsd.org

President Hill called to order the July 20 special meeting at 6:00 p.m.

Directors Present: Art Hill, President
Harry Shipley, Vice President
Jeramie Eginore
Mindy Donovan
Samantha Fett

Also Present: Bryce Amos, Superintendent
Jean Flaws, Board Secretary/Business Manager

Motion by Fett to approve the agenda as presented. Seconded by Donovan. Motion carried unanimously.

COMMUNICATIONS

- A. Visitors – Correspondence from Addeline Morlan was read. She acknowledged all the teachers and staff from all the buildings for all they have done. She strongly encouraged the mandate of masks for all who can medically tolerate them so as not to spread the virus – for the safety of staff, students and families.
- B. Board Communication – President Hill shared that he had received several emails. Mindy Donovan read concerns about returning to school she received from parents.
- C. IASB Communication - None

UPDATES/INFORMATION

A. District Return to School Plan for 2020-21 – Mr. Amos, Mr. Eighmy and Mrs. Lillis presented the District's Return to School Plan for 2020-21. The plan is a recommendation presented to the board for approval. It is based on what is known now. Mr. Amos reviewed the decision making process previously presented. The Return to School leadership team included Mr. Amos, Mr. Eighmy, Mrs. Lillis, the four building principals and four directors. According to the Governor's proclamation, the presumed method of instruction is on-site. Remote learning can happen if a parent requests or there is a mandated school closure. The District is preparing for on-site learning with the option of remote learning per parent request. Face coverings (mask or shield) will be required for staff and visitors when in the building. Face coverings will be required to be worn by students and staff when physical distancing cannot be strictly enforced unless there is a medical reason not to wear a face covering. Physical distancing is six feet. All students and staff will be responsible for providing their own face covering. The District does have disposable masks available for those unable to provide their own. The District will provide staff with one cloth face mask. Face coverings

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are required for students and staff using District transportation. Additional protective equipment as needed will be provided. Staff and students will be responsible for daily cleaning of their facial covering. Staff will employ physical distancing strategies to increase space between individuals in the classroom with seating arrangements and on buses with assigned seating. There will be signs posted to remind everyone of the 6 foot physical distancing. Physical distancing will be encouraged at recess with the use of all campus outdoor areas and students staying in cohort groups. There will be no assemblies or field trips. There will be a health screening checklist for staff and parents to use to screen themselves/students before coming to school. People with a cough and/or shortness of breath or difficulty breathing may have COVID-19 or have at least two of the following symptoms: fever (over 100.0), chills, repeated shaking with chills, muscle pain, headache, sore throat or new loss of taste or smell. If experiencing COVID-19 symptoms, staff and students will be required to stay home. Staff and students who have had close contact with a person with COVID-19, have tested positive for COVID-19 or showing symptoms of COVID-19 will be required to stay home. The District will follow the recommendations from the Warren County Health Department. If tested positive, students have to have one negative COVID-19 test and staff have to have two negative COVID-19 tests before returning to school. If there is a suspected/confirmed case, the staff or student will go to an established isolated space (located in each building – not the nurse's office) and building principal or director will be notified. Warren County Health Services will be contacted to coordinate the next steps. Warren County Health Services is working on a matrix for protocols for Warren County Schools to follow. The District will follow Warren County Health Services, Iowa Dept. of Public Health and CDC COVID-19 travel guidance for travel quarantines.

Cleaning and Sanitation Protocols - The District has four modes of cleaning: Routine cleaning – routine scheduled daily cleaning, Supplemental cleaning – enhanced frequent cleaning of high touch areas, Personal area cleaning – staff responsible for sanitizing their personal work areas and Emergency cleaning – cleaning in response to a positive COVID-19 case.

Mrs. Lillis presented the on-site and remote learning plans. The on-site learning will have students following a typical school schedule. It will be a little different because of enhanced cleaning and sanitization protocols throughout the school day in each building and the wearing of face coverings when physical distancing cannot be strictly enforced (unless there is a medical reason).

Remote learning will have students learning from home under the guidance of Carlisle teachers with the use of Google Meets or Zoom. Students will be able to interact, ask questions and connect with the teacher and classmates. There will also be independent work assigned by teachers. Students will begin and end each day with a virtual check with their teachers as attendance and participation is required. Learning will be assessed. For PK-Kindergarten Prep: Students should expect to spend approximately 1 hour per day in online remote learning along with independent learning activities. For grades K-3: Students should expect to spend approximately 1.5-2 hours per day in online remote learning with whole group lessons in the core areas and independent learning activities. For grades 4-5: Students should expect to spend approximately 2.-2.5 hours per day in online, remote learning with whole group lessons in the core areas and independent learning activities. For grades 6-8: Students should expect to spend approximately 3 hours per day in online, remote learning with remote small group learning or 1:1 meetings with a teacher and independent learning activities.. A modified block schedule may be used. For grades 9-12: Students should expect to spend between 3.5-4 hours per day online with 3-4 online classes along with remote small group activities or 1:1 meetings with a teacher.

Technology – The District has 450 chromebooks available and dependent on the number of students/families requesting the remote learning, each family should be able to receive at least one Chromebook. Technology support will be available. Internet access will be required to use the Chromebook. The District is working on providing internet access at the Hartford parking lot and the main campus parking lot. There are several internet access points within the City of Carlisle as well. A checkout system will be used to distribute the

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devices before school begins. Students and families will need to sign a technology agreement and agree to use the device appropriately.

Food services will be provided. For grades K-5: Students will wash/sanitize hands before and after meals and will eat at their desks in their classrooms. For lunch, Grab-N-Go lunches will be delivered to their classrooms. For breakfast, students will go to the cafeteria to pick up their Grab-N-Go meal and eat in their classroom or assigned area. For grades 6-8: Students will go through a designated breakfast/lunch line (practicing physical distancing). Food service staff will place items requested by students in their disposable bag/tray. Students will eat in an assigned area for physical distancing. Grades 9-12: Students will go through a designated breakfast/lunch line. Food service staff will place items requested by students in their disposable bag/tray. Students will eat in an assigned area for physical distancing. Students with Open Campus Privileges will have the option to get a Grab-N-Go lunch prior to leaving campus.

Transportation: All passengers on a Carlisle CSD vehicle will be required to wear a face covering when in the vehicle. Students will be assigned seats. When loading and unloading, passengers must use the hand sanitizer station. There is a maximum occupancy of 2 students per seat on a bus, one paraprofessional and the bus driver. Students are allowed to bring one backpack/bag that must stay with them when riding the bus. There will be no guest riders. No food or drink on the bus. Because of the seating limitations, there will be no discretionary transportation for the first 9 weeks of school. Buses will be cleaned and sanitized after each route.

There was a five minute break, 7:19-7:24 p.m.

Transportation expectations will be reviewed with the students.

Co/Extra Curricular activities will be based on the current guidelines provided by the Iowa High School Athletic Association, the Iowa Girls High School Athletic Union and the Iowa High School Music Association. Parents will have a choice of on-site learning or remote learning. It is a 9 week commitment. There can't be a mix of on-site learning or remote learning; it's one or the other for 9 weeks. Attendance and student participation for remote learning is required (as compared to voluntary remote learning last spring). Social emotional supports will be integrated. Some courses at the 6-12 level may not be available. The main focus will be the core classes. The remote learning option will be an opt-in program. Parents must notify the District to enroll in remote learning. Parents will receive a notification of the link to enroll students in the remote learning option July 24 with a deadline to complete of August 3.

Mr. Eighthmy spoke to HR considerations. Supplemental cleaning staff, a health associate in the middle school and high school, transportation paras to ride the buses and transportation cleaning staff will be needed. With the anticipated shortages in substitutes, the District may consider hiring another full-time substitute teacher. The District will need to leverage staff if there is a shortage. COVID-19 work rules will be established based on guidance from Ahlers & Cooney. The rules will address when staff are prohibited from coming to work, reasons for having to leave work, rules for returning to work and notification protocols. The Families First Coronavirus Response Act sick leave does provide two weeks of paid leave in addition to leave already offered by the District for special circumstances. It also expands FMLA to include leave related to COVID-19. If the plan is approved by the board, District leadership will review the plan and begin working on building action plans. On July 24, the District will release the final plan, an informational video and FAQ for parents and staff. The remote learning enrollment link will also be released to parents on July 24. Parents need to fill out the enrollment for remote learning by August 3. There will also be a District staff meeting via Zoom July 24th. The plan being presented for approval is for the first 9 weeks. Should the plan need to be changed because of new guidance, the new plan will be brought before the board for approval.

BUSINESS/ACTION ITEMS

A. Approval of District Return to School Plan for 2020-21

Motion by Eginore to approve the District Return to School Plan for 2020-21 as presented. Seconded by Fett. Motion carried unanimously.

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B. Athletic Training Services Agreement, 2020-2021

Athletico provides athletic training services for the District.

Motion by Shipley to approve the Athletic Training Services Agreement for 2020-2021. Seconded by Donovan. Motion carried unanimously.

RESIGNATIONS, 2020-2021

A. Mitchell Schank	MS Ass't Cross Country Coach	Step 2 Group 6
B. Morgan Singleton	Var Ass't Girls Cross Country Coach	Step 3 Group 4

NEW HIRES, 2020-2021

A. Mitchell Schank	Var Ass't Cross Country Coach	Step 2 Group 4
B. Morgan Singleton	Var Girls Cross Country Coach	Step 3 Group 2

Motion by Shipley to approve the resignations and new hires for 2020-2021. Seconded by Fett. Motion carried unanimously.

FUTURE MEETINGS

A. August 10, 2020 Regular School Board Meeting, 6:00 p.m., Carlisle Community School Board Room

President Hill expressed his appreciation for all the hard work Mr. Amos, Mr. Eighmy and Mrs. Lillis have put into the Return to Learn plan and how they have done their due diligence. He also appreciated how they sought input from everyone.

Motion by Shipley to adjourn the July 20 special board meeting. Seconded by Donovan. Motion carried unanimously.

Meeting adjourned at 8:14p.m.

Art Hill, Board Present

Attest: Jean Flaws, Board Secretary/Business Manager

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These minutes will be presented at the August 10 Carlisle School Board Meeting for approval.

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